



Welcome to Lancer Catering

Lancer Catering, one of the Twin Cities premier catering companies, is proud to be providing on-site food service and catering for 10 River Park Plaza. Lancer has an outstanding reputation for fine catering, stunning presentation and superb service. Whether you are planning an informal business lunch or a breakfast conference, Lancer Catering has the expertise and resources to make your event complete.

Policies and Procedures for Pick-up and Drop-off Catering Menus

The following guidelines are designed to assist the staff of 10 River Park Plaza with internal catering and food service needs.

Policies and Procedures

We are pleased to provide a wide range of food and beverage options. We request that all catering menu orders be placed at least 72 hours prior to your event to ensure we have the necessary items needed. If you are unable to give us 72-hour notice we will be happy to provide you with catering service but we may need to substitute some items due to availability.

Pick-up and Delivery

Lancer Catering will be happy to deliver catered items with a \$50.00 food and beverage minimum. For orders less than \$50.00 we ask that your order be picked up from the kitchen and that you return all non-disposable equipment to the kitchen. We charge a 15% gratuity on delivered orders. All items will be served on high quality single service dinnerware.

Ordering Information

- Review our menu to select what you would like to serve
- Fill out the 10 River Park Café Catering Order Form available at <http://www.riverparkplace.com/catering/>

All required fields (*) on the order form must be completed to have your order processed.

Please e-mail your completed catering order form to 10riverparkcafe@lancercatering.com

Thank you very much for your order. We appreciate the opportunity to provide you with all your catering and food service needs.